

ISRAEL AZZAN

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PROFESSIONAL SUMMARY

Results-driven IT Consultant, Digital Marketer, and Virtual Assistant with expertise in data analysis, customer support, and network administration. Proven ability to optimize processes and manage online marketing campaigns. Skilled in remote collaboration, problem-solving, and leveraging digital tools for business growth.

CORE COMPETENCIES

- ✓ Remote IT Support & Network Administration | ✓ Data Analysis & Entry
- ✓ Virtual Assistance & Administrative Support | ✓ Customer Support & CRM
- ✓ SEO, Facebook Ads & WhatsApp Marketing
- ✓ Advanced Proficiency in Microsoft Office, Google Workspace, & CRM Tools

PROFESSIONAL EXPERIENCE

Travel Consultant & Manager

Proto Multiservice Limited | 2023 – 2024 (Remote)

- Assisted clients with educational travel, visa applications, and work-study programs in the UK, USA, and Canada.
- Provided immigration consultancy services, document reviews, and personalized travel planning.
- Partnered with institutions and agencies to facilitate seamless onboarding and travel arrangements.

School Administrative Officer

Shorea Model Schools | 2018 – 2023

- Supervised academic operations, ensuring compliance with educational policies and standards.
- Managed teacher training programs to enhance student engagement and performance.
- Implemented digital tools for assessments, student tracking, and administration.

Computer Technician & IT Consultant

Cloud Multi-links | 2011 – 2016

- Provided IT consulting and network administration solutions to corporate clients.
- Refurbished, repaired, and optimized PC systems, ensuring high performance and data security.
- Diagnosed and resolved hardware/software issues, improving system efficiency.

CERTIFICATIONS & TRAINING

- Digital Marketing – Google, Cursa
- IT Database Management – Alison
- Networking Certificate (Network Administrator) – HIIT

CONFERENCES & PROFESSIONAL DEVELOPMENT

- Africa Tech Summit (2022, Virtual)
- GITEX Africa (2023, Virtual)
- Nigeria Innovation Summit (2023, Lagos, Nigeria)
- Data Science Nigeria Bootcamp (2022, Abuja, Nigeria)
- Africa Fintech Summit (2021, Virtual)

TOOLS & SOFTWARE PROFICIENCY

- ✓ Microsoft Office (Word, Excel, PowerPoint) | ✓ Google Workspace
- ✓ CRM Software (Salesforce, Zoho) | ✓ Project Management Tools (Trello, Asana)
- ✓ Data Entry & Analysis (Excel, Power BI)

REFERENCES

Available upon request.