



SAMUEL ELUMA

Cargo manager



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TECHNICAL SKILLS

Freight forwarding management,
Logistics and haulage specialist,
Vendors recruitment and
management, Inventory
management, Customs
compliance and cargo clearing
,Supply chain management,
Warehousing and distribution
management

Microsoft word, outlook, excel,
power point and core draw

Procure management custom
house agent documentation
specialist



INTERESTS

Continuous learning, researching



EXPERIENCE

CGMPS Express Ltd

Cargo manager

February 4th 2016 - November 12th 2018

Establishing and implementing logistics procedure in line with organizational requirements.

Providing professional support for those who want to indulge in export and import business.

Make Sure the payment of tax is update

Controlling transportation and distribution cost.

Maintaining good relationship with clients by providing technical support.

Planning the quickest and least costly transport routes.

Negotiate transportation rates with couriers.

Ensure completeness of all logistics documents.

Sednawanger Limited

Logistics Executive

12 November 2018 - Till date

Vendors Recruitment

International partnership management

Process import and export documents

Registration of the company with local association

Vendors database management

Kleenol Nig Ltd

Admin Assistant

2014 - 2015

Asist day-to-day operations of the administrative department and staff members. Involve in Hiring, training, and evaluating employees, taking corrective action when necessary.

Developing, reviewing, and improving administrative systems, policies, and procedure



EDUCATION

Federal polytechnic Ilaro

Business Administration

3.3

2015

College of supply chain management

Supply chain management

3.5

2018



PROJECTS

Vendors Recruitment

3 months

Recruit vendors

Build vendors data based



PERSONAL STRENGTHS

Ability to think on feet and make the right decisions under pressure.

Willing to be responsible and accountable for any success or failure.

Highly IT literate with excellent knowledge of continuous improvement process and lean techniques.

Encouraging other to question the way things are done

Establish compliance measure

Check vendors activities to comply with SLA



ACHIEVEMENTS & AWARDS

Best Junior manager of the year



ACTIVITIES

Reading and touring



PERSONAL PROFILE

Date of Birth : 19/03/1989

Marital Status : Single

Nationality : Nigeria

Known Languages : English

Hobby : Reading and touring

Passport : Available